

# WILLOWS WAY, INC.

*Quality Supports for Individuals with Developmental Disabilities since 1990*

*Great Company Seeks Great Employees...*

At Willows Way we believe that people of all abilities should have the opportunity to experience a sense of home, a feeling of security and an avenue for personal growth. We want those who feel the same way to join our team! We believe in the Values of: Teamwork, Respect, Integrity, and Person-Centeredness. It is our mission to empower individuals with intellectual and developmental disabilities to live a **life beyond limits** through personalized support and community engagement. If that is your mission too, we'd love for you to join us!

**Perfect opportunity for someone who wants to make a difference!**

**Current openings in St. Charles County and St. Louis County**

*POSITION OPEN:*

**ISL (Individualized Supported Living)**

**SUPPORT SPECIALIST –PRN & Full/Part Time Scheduled Positions**

**\$11.50 per hour, Paid Weekly**

**Asleep shifts: \$8.60 per hour for all asleep shifts**

**Excellent Benefits:**

**Paid Training, Full & Part Time Employees Accrue Paid Time Off at a rate of .038 PTO per hour worked (80 Hours per year if working 40 hours per week).**

**Full Time Employees:**

**8 Paid Holidays, 2 Paid Personal Days, 401K at 2% Employer Match**

**Insurance Plans for Benefit Eligible Employees:** Willows Way pays 80% of Employee Only Health Insurance Coverage with a Health Reimbursement Account (which assists with deductible costs), 50% of All Dental Coverages. We also offer Supplemental insurances, i.e. Vision, Short Term Disability, Long Term Disability and more.

## QUALIFICATIONS

- A positive role model
- Reliability
- Kind, patient, compassionate and respectful
- Excellent communication skills
- High School Diploma or equivalent
- At least 18 years of age
- Driver's License, car insurance and a reliable vehicle for use on the job (mileage, for client use, is reimbursed at \$.48 per mile)
- Ability to pass all background checks and classes required

## CORE RESPONSIBILITIES

- Support each individual so that he/she will feel a sense of self-determination, security, and have the opportunity to have meaningful relationships with others in their community.
- Assist clients with daily life activities including: personal care, bathing, house-hold chores, shopping, recreational and social activities.
- Provide companionship and emotional support to each individual served.
- Complete all required documentation to include medication record, observation notes, progress of clients' goals and outcomes, and financial transactions.
- Individuals in ISL program receive support 24 hours per day, 7 days per week while living in their own homes.
- Typical shifts are variations of 7a-3p, 3-11pm, 11pm-7am. Shift times and hours vary from each home: 8am-8pm. 3pm-9pm, 6a-2p, etc.

### **WILLOWS WAY**

**800 FRIEDENS ROAD | SUITE 100 | ST. CHARLES, MO 63303 | 636-757-0511**

**[WWW.WILLOWSWAY.ORG](http://WWW.WILLOWSWAY.ORG)**

To apply, complete and submit an application online or send completed Willows Way application (downloadable from website) to the address above or fax to 636-757-0512 or e-mail to [hr@willowsway.org](mailto:hr@willowsway.org). You may also stop by our office between 9am and 4pm Monday – Friday to complete an application.

*Willows Way, Inc. is an at-will equal opportunity employer*