

October 2018

Willows Way Training

(All trainings on this calendar are held at Willows Way unless specified lunch/dinner is on your own.)

Reservations are required. To register, call Allen Hewerdine at 636-757-0529 or e-mail him at allenh@willowsway.org or SComm via Therap. If you are unable to attend a training for which you had RSVP'd, please contact your supervisor as well as Allen Hewerdine at least four hours before the scheduled Willows Way training and 48 hours before a training scheduled outside of Willows Way. In case of inclement weather, please call the Willows Way main line at 636-947-6591 to see if trainings have been cancelled. Denotes training on Lower

Sun Mon Tue Wed Thu Fri Sat

SEPT 30	OCT 1	2	3	4	5	6
		Med Admin – Level 1 (Part 1 of 2) 8:30am-5pm (Instructor: Claire Meinert)	CPR/First Aid 5:00 pm - 8:30 pm (Instructor: Alli Sgroi)	Med Admin – Level 1 (Part 2 of 2) 8:30am-5pm (Instructor: Claire Meinert) <i>Time & Mileage Due 9am</i>	Annual Refresher (BBP, HIPAA, etc...) 9am-11am (Instructor: Allen Hewerdine)	
7	MANDT 9am – 5 pm (Instructor: Rob Cowell)	Being Part of the Willows Way Team (Core) 9am-12pm Positive Supports (Core) 12:30pm-3:30pm	New Employee Orientation 8:30am-5pm	11 <i>Time & Mileage Due 9am</i>	12 ISL Nurse-Delegated Trainings* 8:45 am-1 pm (Instructor: Claire Meinert) *Epi-pen only 8:45am–9:15am)	13 MANDT 9am – 5 pm (Instructor: Alli Sgroi)
14	15 Annual Refresher (BBP, HIPAA, etc...) 5:30pm - 7:30pm (Instructor: Allen Hewerdine)	16 Med Admin – Level 1 (Part 1 of 2) 8:30am-5pm (Instructor: Claire Meinert)	17 CPR/First Aid 5:00 pm - 8:30 pm (Instructor: Alli Sgroi)	18 Med Admin – Level 1 (Part 2 of 2) 8:30am-5pm (Instructor: Claire Meinert) <i>Time & Mileage Due 9am</i>	19 Med Refresher 9am-1pm (Instructor: Claire Meinert)	20
21	22 CPR/First Aid 9am-12:30pm (Instructor: Allen Hewerdine)	23	24 New Employee Orientation 8:30am-5pm	25 Health and Safety (Core) 9am-12pm Person-Centered Planning (Core) 12:30pm-3:30pm <i>Time & Mileage Due 9am</i>	26 Back Safety (Transfers/Lifts) 9:30am-11:30am (Inst: Summit Safety) <i>Seizure Disorders</i> 11:30am-12:30pm (May also be completed online; make appointment with Rob).	27 MANDT 9am – 5 pm (Instructor: Alli Sgroi)
28	29	30	31	NOV 1 <i>Time & Mileage Due 9am</i>	NOV 2 Annual Refresher (BBP, HIPAA, etc...) 9am-11am (Instructor: Allen Hewerdine)	NOV 3