

# March 2018

## Willows Way Training

(All trainings on this calendar are held at Willows Way unless specified otherwise... lunch/dinner is on your own.)

Reservations are required. To register, call Rob Cowell at 636-757-0561 or e-mail him at [robertc@willowsway.org](mailto:robertc@willowsway.org) or SComm via Therap. If you are unable to attend a training for which you had RSVP'd, please contact your supervisor as well as Rob Cowell at least four hours before the scheduled Willows Way training and 48 hours before a training scheduled outside of Willows Way. In case of inclement weather, please call the Willows Way main line at 636-947-6591 to see if trainings have been cancelled. **Denotes training on Lower Level.**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Jan. 25	Feb. 26	Feb. 27 Annual Refresher (BBP, HIPAA, etc...) 5pm-7pm	Feb. 28 Health and Safety (Core) 9am-12pm  Person-Centered Planning (Core) 12:30pm-3:30pm	1 ISL Nurse-Delegated Trainings* 8:45am-12pm (Instructor: Claire Meinert) *Epi-pen only 8:45am – 9am  <i>Time &amp; Mileage Due 9am</i>	2 Mandt 10am-6pm (Instructor: Duane Mathis)	3 CPR/First Aid 10am-1:30pm (Instructor: Rob Cowell)
4	5 Med Admin – Level 1 (Part 1 of 2) 8:30am-5pm (Instructor: Claire Meinert)	6 New Employee Orientation 9am-5pm	7 Med Admin – Level 1 (Part 2 of 2) 8:30am-5pm (Instructor: Claire Meinert)  <b>PAYDAY!</b>	8 Being Part of the Willows Way Team (Core) 9am-12pm  Positive Supports (Core) 12:30pm-3:30pm  <i>Time &amp; Mileage Due 9am</i>	9 Annual Refresher (BBP, HIPAA, etc...) 9am-11am	10
11	12 Mandt 10am-6pm (Instructor: Rob Cowell)	13 Med Refresher 9am-1pm (Instructor: Claire Meinert)	14	15 CPR/First Aid 5pm-8:30pm (Instructor: Alli Sgroi)  <i>Time &amp; Mileage Due 9am</i>	16 ISL Nurse-Delegated Trainings* 12pm-3:15pm (Instructor: Claire Meinert) *Epi-pen only 12pm-12:15pm	17
18	19	20 Med Admin – Level 1 (Part 1 of 2) 8:30am-5pm (Instructor: Claire Meinert)	21 New Employee Orientation 9am-5pm  <b>PAYDAY!</b>	22 Med Admin – Level 1 (Part 2 of 2) 8:30am-5pm (Instructor: Claire Meinert)  <i>Time &amp; Mileage Due 9am</i>	23	24
25	26	27 Health and Safety (Core) 9am-12pm  Person-Centered Planning (Core) 12:30pm-3:30pm	28 Annual Refresher (BBP, HIPAA, etc...) 5pm-7pm	29 Mandt 10am-6pm (Instructor: Duane Mathis)  <i>Time &amp; Mileage Due 9am</i>	30 Back Safety (Transfers/Lifts) 9:30am-11:30am (Inst: Summit Safety)  Seizure Disorders 11:30am-12:30pm (May also be completed online; make appointment with Rob).	31 Mandt 10am-6pm (Instructor: Alli Sgroi)