


July 2017

Willows Way Training

(All trainings on this calendar are held at Willows Way unless specified otherwise... lunch/dinner is on your own.)

Reservations are required. To register, call Duane Mathis at 636-757-0561 or e-mail him at duanem@willowsway.org or SComm via Therap. If you are unable to attend a training for which you had RSVP'd, please contact your supervisor as well as Duane Mathis at least four hours before the scheduled Willows Way training and 48 hours before a training scheduled outside of Willows Way. **In case of inclement weather, please call the Willows Way main line at 636-947-6591 to see if trainings have been cancelled.**

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|--|---|---|---|--|--------|
| 2 | 3 Med Admin – Level 1 (Part 1 of 2) 8:30am-5pm (Instructor: Claire Meinert) | 4  Willows Way offices are closed. | 5 Med Admin – Level 1 (Part 2 of 2) 8:30am-5pm (Instructor: Claire Meinert) | 6 Annual Refresher (BBP, HIPAA, etc...) 10am-12pm CPR/First Aid 4pm-7:30pm (Instructor: Alli Sgroi) <i>Time & Mileage Due 9am</i> | 7 Seizure Disorders 9:30am-10:30 a.m. (This class may also be fulfilled online through CDS. Contact Duane to schedule a time.) | 8 |
| 9 | 10 Being Part of the Willows Way Team (Core) 9am-12pm Positive Supports (Core) 12:30pm-3:30pm | 11 Med Refresher 9am-1pm (Instructor: Claire Meinert) | 12 ISL Nurse-Delegated Trainings* 8:45am-12pm (Instructor: Claire Meinert) *Epi-pen only 8:45am – 9am PAYDAY! | 13 New Employee Orientation 8:30am-4:30pm <i>Time & Mileage Due 9am</i> | 14 | 15 |
| 16 | 17 Mandt 9am-5pm (Instructor: Alli Sgroi) | 18 CPR/First Aid 9am-12:30pm (Instructor: Alli Sgroi) | 19 | 20 <i>Time & Mileage Due 9am</i> | 21 Health and Safety (Core) 9am-12pm Person-Centered Planning (Core) 12:30pm-3:30pm | 22 |
| 23 | 24 ISL Nurse-Delegated Trainings* 12pm-3:15p, (Instructor: Claire Meinert) *Epi-pen only 12pm-12:15pm) | 25 New Employee Orientation 8:30am-4:30pm Annual Refresher (BBP, HIPAA, etc...) 5pm-7pm | 26 Med Admin – Level 1 (Part 1 of 2) 8:30am-5pm (Instructor: Claire Meinert) PAYDAY! | 27 Med Admin – Level 1 (Part 2 of 2) 8:30am-5pm (Instructor: Claire Meinert) <i>Time & Mileage Due 9am</i> | 28 Back Safety (Transfers/Lifts) 9:30am-11:30am (Inst: Summit Safety) | 29 |
| 30 | 31 | Aug. 1 Mandt 10am-6pm (Instructor: Duane Mathis) | Aug. 2 | Aug. 3 CPR/First Aid 4pm-7:30pm (Instructor: Alli Sgroi) <i>Time & Mileage Due 9am</i> | Aug. 4 Seizure Disorders 9:30am-10:30 a.m. (This class may also be fulfilled online through CDS. Contact Duane to schedule a time.) | Aug. 5 |